

YEAR-END READING CELEBRATION VOLUNTEER GUIDELINES (IN-PERSON)



What is a Year-End Reading Celebration?

An in-person event where you'll meet your teacher and student to celebrate your pupil's reading progress! This is a wonderful and rewarding experience. Plan on about 45-60 minutes from start to finish for your visit. A member of Chapter One's staff will usually be at the celebration with you and will let you know where to meet. Your pupil will likely be presented with a Chapter One certificate during the event to recognise their reading success! Some of your colleagues may have a virtual celebration event; whether they are virtual or in-person is dependent on the geography of our volunteers, as well as the school's availability.



Do I need to RSVP for the event?

Yes, please! It is very important that each volunteer RSVPs as soon as possible: this information will be shared with teachers so they can plan the event for the children. You will receive an invitation email from Chapter One and you can RSVP directly from this email invitation, and download a calendar invite.

Once you have RSVP'd, there is no need to email us separately! Should you need to change your RSVP at a later date, you can access details of the event via the Meetings area on the Chapter One platform. **Please note that events with fewer than four attendees may be changed to virtual events.**

What if I can't make the date/time offered?

The dates and times for these events are decided by our schools based on their timetables and availability, so unfortunately we can't offer alternative slots. If you can't attend, there's an opportunity for you to send a message to your child via a Google form, within the invite RSVP.

What do I need to bring on the day?

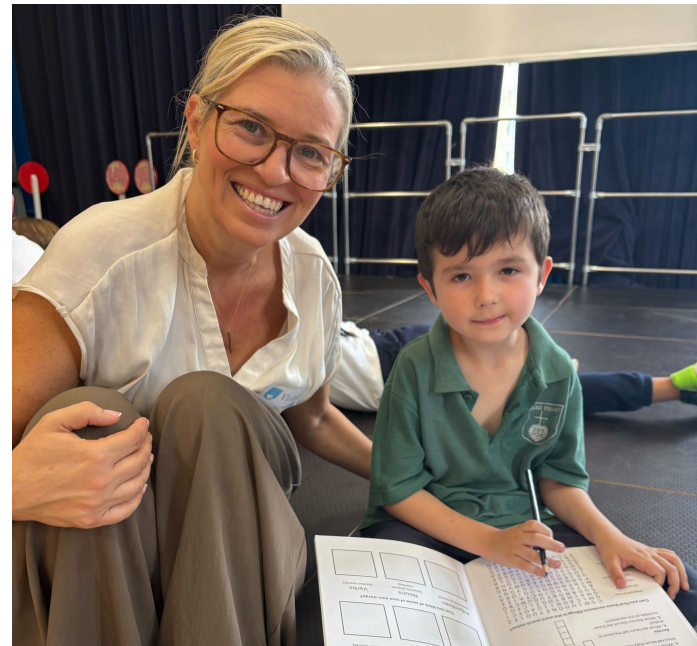
Please bring a form of photo ID with you (for example, passport or driver's licence). In addition, please bring your DBS certificate.

Can I take photos or videos during the event?

Please do not take any photographs or videos whilst in school. Your Programme Manager and child's teacher may do this as they know which children have consent. Please let your Programme Manager know if you don't want your photo used in Chapter One materials.

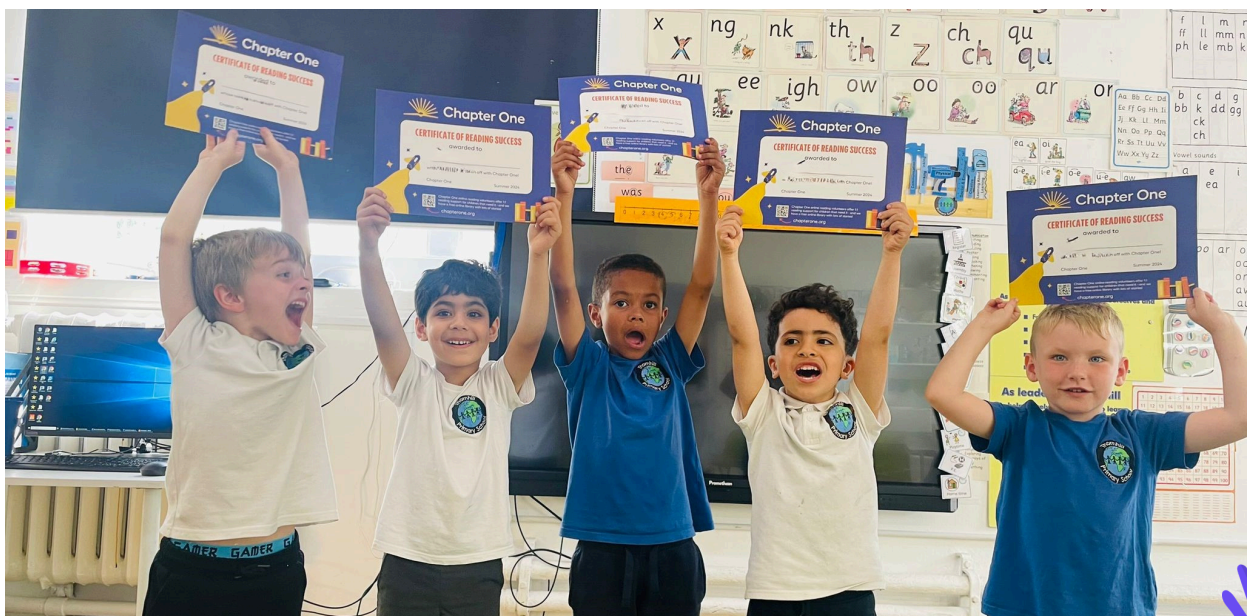
What do I do during the event?

Come prepared with a few words to say to celebrate your pupil's reading progress and to congratulate your student! You could introduce yourself, share what you enjoy about reading, talk a little about your job, mention a favourite hobby, or share something you remember about your first years in school. You could ask them about their favourite book, pets, or what they like to do for fun outside of school. You could also complete the Chapter One activity book together (this is provided by Chapter One).



Can I bring gifts or snacks?

We have a no gifts policy for individual children. It's lovely if you want to bring your pupil a card addressed just to them, but please don't bring individual presents. Books for the class to share are always welcome. Get in touch with us to find out how you can send books directly to your child's school via [LoveReading4Kids](#). If you have any corporate, child-friendly merchandise or can think of the same small item to give all children (normally around 30), then that is fine but there is absolutely no obligation! Snacks are always eagerly received, however they need to be healthy and nut-free, suitable for vegetarians, and enough for all children to share.



Thank you for sharing your love of reading!

