

ID DOCUMENTS FOR PVG CHECKS

Interested in signing up as a Chapter One online reading volunteer?

Fantastic! **Please be aware of some important safeguarding information:**

- All Chapter One volunteers require an enhanced Protecting Vulnerable Groups (PVG) check before they can be matched with a pupil in Scotland; this is a legal requirement for volunteering with children in schools in Scotland.
- If you have volunteered with Chapter One before and been matched with a pupil in Scotland, your PVG application is still valid and you will not require another PVG check.
- If you have volunteered with Chapter One before, and were previously matched with a pupil in England, you will have had a DBS check. However, a PVG check will be required for you to be matched with a pupil in Scotland.
- If you have a previous PVG from working with a different organisation, an update will be required that Chapter One will arrange



Accepted documents

YOU MUST PROVIDE AT LEAST **1 PROOF OF PHOTO ID (*)**
AND **ANY OTHER 2** DOCUMENTS FROM THE FOLLOWING:

Document	Criteria
* Passport	Must be in current name and in date.
* Driving licence	Valid (in date) and must display current name and address
* eVisa	Formerly Biometric Residence Permit. UK issued
UK adoption or birth certificate	Issued within or after 12 months of birth
Utility bill (not a phone bill)	Issued within the last 3 months. Must display current name and address
Council tax bill	Issued within the last 12 months
Bank or building society statement	Issued within the last 3 months
Mortgage or financial statements (HMRC)	E.g. pension statement, endowment. Issued within the last 12 months
P45/P60	Issued within the last 12 months
Benefit statement	Issued within the last 3 months



Unaccepted documents

Sorry, but we can't use a:

Tenancy agreement	Tax code letter
Receipt or invoice	Promotional letters from bank/building society
Job offer letter	Letters from NHS or dentist